



Application: Access to Global Payments Germany Client Portal BIS

Recommended for all e-commerce merchants and terminal merchants with high credit card volume. Girocard payments are not displayed.

Company name

Client no. / Terminal ID

Please complete and sign and send to support.de@globalpay.com or per fax to **+49 221 99577-8777** or per mail to **GP Payments Acquiring International GmbH, Department Client Service, Elsa-Brändström-Str. 10-12, 50668 Köln, Germany.**

The Global Payments Germany client portal BIS (Business Information System) delivers information on your transactions. It also includes information which provide you with a detailed overview of your transactions and the state of your accounts and balances:

- > **Chargeback:** The contact partner will be informed of new retrieval requests (requests for vouchers) / chargebacks per e-mail. He/She can submit appropriate objections or replies and will be informed of changes in the processing status.
- > **Document Center:** The contact partner has online access to credit card clearing documents and invoices. He/She will be informed per e-mail as soon as Global Payments Germany has prepared these documents.
- > **Risk reports:** The contact partner obtains access to the chargeback and fraud monitoring. Moreover, the contact partner will receive information on risk management topics.
- > **Standard reports:** The Merchant will be supplied with standard reports depending on the services ordered. The types of reports provided depend on the commissioned products.
- > **Payment Analytics:** Web application that analyzes sales data and graphs key figures for new and existing customers to provide them with opportunities to optimize their business.

Please complete the application form on the PC or in clearly legible block letters. Please check the access rights desired for each person. If access rights are to be established for more than two persons, please copy this application form and fill it out appropriately.

Authorized user 1

Mr.* Ms.* _____
First and last name*

Phone* Mobile phone

Fax E-mail*

Different company name:

Access to:

- Chargeback
- Document Center
- Risk reports
- Standard reports (BIS)

Company name and address

Authorized user 2

Mr.* Ms.* _____
First and last name *

Phone* Mobile phone

Fax E-mail*

Different company name:

Access to:

- Chargeback
- Document Center
- Risk reports
- Standard reports (BIS)

Company name and address

* Mandatory fields

Name in capital letters

City, date, signature

